



State University of New York  
ERIE COMMUNITY COLLEGE

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## Announcement of Professional Vacancy

#059-04, 05, 06 - 01-2005

January 27, 2005

### CASE MANAGER (3) (AAECC)

#### STUDENT AFFAIRS – PATHWAYS GRANT

PART-TIME/ UP TO 19 HOURS PER WEEK

SALARY \$16.620/HOUR

**DESCRIPTION:** The work involves the organization and implementation and coordination of a set of services designed to enhance vocational, social and educational development for program participants. The incumbent will work under general supervision of a higher-ranking administration. Supervision is exercised over a small clerical staff. Does related work as required.

**REQUIREMENTS:** Good knowledge of vocational training and curriculum development; good knowledge of local community in terms of social and economic needs; good knowledge of training program development for disadvantaged youth; ability to counsel disadvantaged youth in vocational and educational training programs; ability to develop programs in vocational areas; sound professional judgement; initiative; physically capable of performing the essential functions of the position with or without reasonable accommodation.

**MINIMUM QUALIFICATIONS:** Graduation from a regionally accredited four (4) year college or university with a Bachelor's Degree in Social Science, Counseling, Human Services or Career Education and four (4) years of vocational educational experience.

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Send cover letter referencing Job#059-04, 05, 06, resume, ECC application, official transcripts, three (3) Letters of Recommendation by:  
February 25, 2005

Human Resources Representative

716-851-1840

Mail to: HUMAN RESOURCES  
ERIE COMMUNITY COLLEGE  
4041 SOUTHWESTERN BOULEVARD  
ORCHARD PARK, NY 14127-2199

For immediate access to ECC application go to: [www.ecc.edu](http://www.ecc.edu), click Administration, click Human Resources

Erie Community College is an Equal Opportunity Employer. Women, members of minority groups, persons with disabilities, and Vietnam Era veterans are encouraged to apply.